

Chairperson John R. Clark
Vice-Chairperson Michael Parks
Parliamentarian Don Maxwell



Commissioners
Michael Beckendorf
John Bond
Helen Chavarria
Robert Horton
G.H. Jones

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, DECEMBER 3, 2009
AT 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

1. CALL TO ORDER.

Chairperson Clark called the workshop meeting to order at 5:05 p.m.

Commission members present: Mr. Michael Beckendorf, Mr. John Bond, Ms. Helen Chavarria, Mr. John R. Clark, Mr. Robert Horton.

Commission members absent: Mr. Prentiss Madison, Mr. Don Maxwell, and Mr. Michael Parks.

Staff members present: Martin Zimmermann, Planning Administrator; Ms. Julie Fulgham, Senior Planner, Mr. Randy Haynes, Project Planner; Ms. Michelle Audenaert, Economic Development Planner; Mr. Paul Kaspar, City Engineer; Mr. Barney Williams, Assistant City Engineer; Ms. Meredith Wilganowski, Assistant City Attorney; and Mr. Brent Elliott, Planning Intern.

3. REVIEW OF PROPOSED 2010 MEETING CALENDAR

Mr. Zimmermann discussed the 2010 meeting and deadline calendar.

4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF DECEMBER 3, 2009

Agenda items were reviewed. No action was taken.

5. STAFF ANNOUNCEMENTS

A. Cancelled: workshop and regular P&Z meeting on December 17, 2009

Mr. Zimmermann reminded the Commission that because of conflicts with the City-wide Volunteer Reception on December 17th, the scheduled meeting of the Planning and Zoning Commission will not take place.

B. P&Z appreciation dinner (January 2010)

Mr. Zimmermann announced that the P&Z appreciation dinner is currently being planned and will most likely take place in late January.

C. Subcommittee update

Mr. Zimmermann stated that the Buildings and Setbacks sub-committee recently had a meeting. The items discussed at the sub-committee meeting will be brought to P&Z at future meetings.

6. FUTURE AGENDA ITEMS

There were none.

2. STAFF PRESENTATION, DISCUSSION AND POSSIBLE ACTION CONCERNING CURRENT AND FUTURE CAPITAL IMPROVEMENT PROJECTS.

Mr. Kaspar gave a presentation over the City's capital improvement projects. Discussion ensued between the staff and the Commission. No action was taken.

7. ADJOURN.

Without objection, Chairperson Clark adjourned the meeting at 6:11 p.m.

These minutes were reviewed and approved by the City of Bryan Planning & Zoning Commission on the 7th day of **January, 2009.**

John R. Clark, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, Planning Administrator
and Secretary to the Planning and Zoning
Commission